

## Closed Storage

150 sq. ft.

### Functions:

Shelving accessible to staff only  
General storage

Users: Staff: as needed                      Public: 0

### *Furniture and Equipment:*

metal shelving braced from the top  
floor should bear 300 lbs./sq. ft. for future compact shelving  
1,000 vols. at 20 vols./sq.ft. = 50 sq. ft.  
counter space for book sorting  
wastebasket  
1 book truck

### *Close to:*

Technical Services  
Delivery Entrance

### *Distant from:*

Public Access

### *Environment:*

This area is closed to the public. Future compact shelving will almost double the storage space. This area should be large enough for storage of equipment, furniture, equipment boxes, shelving not in current use.