

Historical Room

495 sq. ft.

Functions:

Research and quiet study
Storage and display of genealogical and local history materials

Users: Researchers Public: up to 5
Genealogists Machine work station: 2

Furniture and Equipment:

Study table, 4 chairs
1 map file
3 vertical files
1 lateral file
1 computer with ergonomically correct seat. Could be used as OPAC.
1 microfiche reader/printer
1 telephone jack
1 wall clock
Shelving: 200 linear feet for 2,000 books, metal shelving, in lockable gridded cabinets.
wiring and cabling for future electronic needs, electrical outlets on each wall

Close to:

Quiet Areas

Distant from:

Children's Room

Environment:

This is a temperature and humidity controlled area for the preservation of fragile materials.

Security should be maintained through locked cabinets, lockable door, building security system with motion detectors. Video security cameras should be installed.

Any outside windows should have U/V screening. Incandescent lighting, task lighting, is the least damaging to fragile materials. Dimmable antique style lighting may be considered.

A "book" copier should be located nearby, but not inside the room due to ozone released by the copier.